

Alvah N. Belding Memorial Library
302 East Main Street, Belding Michigan 48809
Regular Meeting of the Alvah N. Belding Library Board
Library Board Minutes from April 28, 2025

Library Board Members Present: Ron Gunderson, Jan Lamborne, Jennifer Mierendorf, Cynthia Miller

Director: Britney Dillon

City Council Liaison: Bonita Steele

Guests Present: Betty Jenkins & Carol Dawe

1. **Call to Order and Roll Call:** Meeting was called to order by Ron Gunderson at 5:35 and roll was called. A motion was made by Jan Lamborne and supported by Jennifer Mierendorf to excuse Andy Hurst's absence. Roll was called and the motion passed.

*Carol Dawe, Director of the Lakeland Library Cooperative, was our guest speaker tonight. She gave a very informative presentation about the Library Board Roles and Responsibilities. She also updated us about what is going on with all libraries.

2. **Approval of the Agenda:** A motion was made by Jennifer Mierendorf and supported by Jan Lamborne to accept the agenda, as presented. Roll was called and the motion carried.

3. **Approval of the Minutes:**

A motion was made by Ron Gunderson and supported by Jennifer Mierendorf to approve both the February 17 and March 24, 2025 minutes as presented. Roll was called and the motion passed.

4. **Public Comment:** None

5. **Library Reports:** Director's Report, Youth Services Report, Circulation Report, and Monthly Financial Report were all reviewed. These reports were received for filing.

- a. **Comments on Reports:**

Director's Report: The boiler is put back together. On Good Friday, a couple seals were leaking and they have been taken care of.

FirePros took care of the motion sensor problem.

We have been waiting for the replacement part and Nick Heimler will be out to replace it and will also fix Britney Dillon's camera.

There is no news yet on the heat-exchanger.

Keiff Roofing has been out to give an estimate for the roof repair. She has also requested an estimate from CNI Maintenance. She will see if we can get an extension for the May 3rd quote from Keiff because the 2nd quote has not come in yet.

The 2024-25 Budget Amendment is in our Board packet this month.

In May, I will begin revising the Employee Handbook.

The Strategic Plan will be in place in June.

The Battle of the Books took place in Portland and we took 3rd & 5th place. Barbara did a fabulous job!

Zack and I have been working on how to track The Earned Sick Time Act hours.

The library will be hosting Feeding America from June 2nd through August 29.

Because of the dismantling of IMLS, we are losing a good portion of grants and federal funding for MeL services, interloan & Michigan E library.

Youth Services Report: Barbara Root is ready to go for summer reading. She hosted a fossil program that was a big hit.

Adult Programs: Michelle McMaster has the seed library open .The Book Sale was a big success, Michelle spoke at Thimble Club and she is getting ready for summer reading.

Circulation Report: The numbers keep going up.

Monthly Financial Report: On file

6. Notice of Paid Bills:

A motion was made by Jan Lamborne and supported by Jennifer Mierenorf to pay the bills for March. Roll was called and the motion passed.

a. **Comments on bills:** None

7. Communication and Correspondence:

a. Betty's news articles

8. Unfinished Business:

a. Budget (2024-25 amendment)

Property tax is more than we have ever received before.

Expenditures, we won't spend all of this year so the money will go into pooled cash.

There will be enough to get us through the year. There are no concerns about meeting the budget.

808 – Virus protection for public computer software

975 – All extra money in building improvement carry over for next fiscal year

801 - \$3,200.00 instead of \$32,000.00

We will get updated numbers from Becky in June.

A motion to approve the 2024-25 budget amended budget was made by Ron Gunderson and supported by Jan Lamborne. Roll was called and the motion passed.

Budget (2025-26 proposed)

Property taxes are conservative.

Memorials average for year.

State Aid \$5,500.00 about half of \$11,000.00

A motion to approve the 25-26 Proposed Budget was made by Jennifer Mierendorf and supported by Cynthia Miller. Roll was called and the motion passed.

b. Strategic Plan

Britney Dillon has been working on this plan focusing on services and positive feelings about the library. There will be a draft in June.

9. New Business:

None

10. Public Comment:

Bonita Steele, City Council Liaison, gave a detailed report about the City Council. She gave us an update about Dial-a-Ride, Recreation and DDA (Downtown Development Authority).

There is an open Board position.

11. Trustee Comments:

- a. Ron Gunderson:** No comment
- b. Jan Lamborne:** I enjoyed meeting Carol Dawe and appreciated her presentation.
- c. Jennifer Mierendorf:** No comment.
- d. Cynthia Miller:** I won't be able to be at the next meeting.
- e. Andy Hurst:** Absent

12. Motion to adjourn at 8:03 p.m. was made by Jennifer Mierendorf and supported by Ron Gunderson. Roll was called and the motion passed.

Our next scheduled Library Board meeting will be on May 19, 2025 at 5:30 p.m.

Respectfully submitted,
Janice Lamborne
Library Board of Trustees Secretary