

Alvah N. Belding Memorial Library
302 East Main Street, Belding Michigan 48809
Regular Meeting of the Alvah N. Belding Library Board
Library Board Minutes from August 26, 2024

Library Board Members Present: Ron Gunderson, Jan Lamborne Thomas Cameron,
Director: Britney Dillon
City Council Liaison: Jeannine Leary
Guests Present: Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Ron Gunderson at 5:30 and roll was called. A motion was made by Ron Gunderson to excuse Kathy Lehman's absence, Thomas Camerson supported and the motion passed.
2. **Approval of the Agenda:** A motion was made by Jan Lamborne and supported by Thomas Cameron to accept the agenda, as presented. The motion passed.
3. **Approval of the Minutes:** A motion was made by Jan Lamborne and supported by Thomas Camerson to accept the June minutes, as presented. The motion passed.
4. **Public Comment:** None
5. **Library Reports:** Director's Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.

Comments on Reports:

- a. **Director's Report:** Britney Dillon stated that it was mostly good news. The railing in the parking lot is all fixed and he even went the extra mile and fixed all extra problem spots.
Belding Lawn Care cleared the river bank.
HVAC unit is working like a top. She is very pleased with Parker Arntz for all the maintenance. There is no specific date set yet for Rockford Flooring. They will finish the flooring on the lower level and under the computers.
Light bulbs: switch bulbs and possibly add motion sensor.
Dropbox discussion: Britney Dillon suggested putting pavers across the grass for easy access for library staff. Ron Gunderson suggested cementing the area and he will price cement.
The parking lot will be resealed in May, there was some discussion about angle parking.
The building will be power washed in the spring, then the trim will be painted.
New accounting sustom is very nice and useful! There are checks and balances everywhere.
Britney plans to train Zach Reed on the new accounting system.
Fire Pros replaced 6 exit signs.
The Friends gave \$2,500.00 for a water bottle station.
- b. **Youth Services Report:** The summer reading program was wonderful with great participation! For the first time there was a Teen party and they had a blast!
- c. **Adult Programs:** A sucessful blood drive was held for Versiti and Michelle McMaster has started programs for fall.
- d. **Circulation Report:** On file
- e. **Monthly Financial Reports:** On file.
- f. **Donations:** None

6. Notice of Paid Bills:

A motion was made by Ron Gunderson to bring to the floor the bills for June and July to be paid and was supported by Thomas Cameron.
June, 2024 was approved and the motion passed.
July, 2024 was approved and the motion passed.

a. Comments on bills: None

7. Communication and Correspondence:

a. Betty's news articles.

8. Unfinished Business

a. Library Policy Manual (Section 4)

Ron Gunderson made a motion to accept the Library Policy as presented and Jan Lamborne supported the motion. Roll was called and the motion passed.

b. Painting Interior of Library

Over the next couple weeks, Britney Dillon will actively seek bids and will present the bids at the next meeting.

c. Director Evaluation

Britney Dillon will tweak the approved evaluation form to reflect specifics of our library and email it to board members.

d. Board Vacancy

Britney Dillon will post the vacancy and it will stay open until it is filled.

9. New Business

None

10. Public Comment:

Jeannine Leary gave an update from the City Council. The Council is considering allowing golf carts on city streets. There is a \$66,000 grant for a dog park in the city.

11. Trustee Comments:

a. Jan Lamborne: Congratulations to Betty Jenkins for being the Labor Day Grand Marshall!

b. Kathy Lehman: Absent

c. Ron Gunderson: Thank you Board for moving forward. I appreciate it.

d. Thomas Cameron: No comment

12. Motion to adjourn at 6:48 p.m. was made by Thomas Cameron and supported by Ron Gunderson. Roll was called and the motion passed.

Our next scheduled Library Board meeting will be on September 23, 2024 at 5:30 p.m.

Respectfully submitted,
Janice Lamborne,
Library Board of Trustees Member