**Alvah N. Belding Memorial Library**

**Library Board Minutes**

**October 23, 2023**

**Board Members Present:** Thomas Cameron, Ron Gunderson, Sherri Hughes, Kathy Lehman,

Jan Lamborne

**Board Members Absent**:

**Director:** Britney Dillon

**City Council Liaison**: Jeannine Leary

**Guests:** Betty Jenkins, Jim Mason

1. **Call at Order and Roll Call:** Meeting was called to order by Tom C. at 5:30.
2. **Approval of Agenda:** Motion made by Jan to approve the agenda as presented and supported by Sherri. Motion carried.
3. **Approval of Minutes**: Motion made by Ron to approve the September 2023 minutes as presented and supported by Tom. Motion carried.
4. **Public Comment:**  None
5. **Library Reports:** Director’s, Youth Services, Circulation, Donations, and Financial Reports were all reviewed. These reports were received for filing.

**Comments on Reports:**

* 1. **Director:** Maintenance on the roof fans has occurred.
  2. **Youth Services**: None
  3. **Adult Programs**: More entries are needed for the chili cook off event planned.
  4. **Circulation:** Public computer use will be noted on next report.
  5. **Month Financial Reports**: Line 811 discrepancy noticed between the summary and financial reports. Britney will investigate.
  6. **Donations:** None

1. **Notice of Paid bills**: A motion was made by Jan to approve the payment of bills supported by Ron H. Motion passed.
2. **Communication and Correspondence:** Social media updates and the newspapers articles are appreciated by the Board. Very informative.
3. **Unfinished Business**: Tom passed out evaluation forms to each trustee and requested they return the Director’s evaluation in a sealed envelope to the library by November 6.
4. **New Business:** Discussion regarding the Proposed Public Comment Policy occurred. Kathy made a motion to table voting on the policy until the November 20th meeting. Tom supported this motion.
5. **Public Comment:** Jeannine H. updated the Board on many upcoming and current City projects. She talked about having attended the Michigan Municipal League gathering and shared some insights. She invited the Board of Trustees to the dedication for the new treatment plant this Wednesday.

Jim M. handed out invitations to the Board to the upcoming Candlelight

Reception on November 27th. It will be the 20th anniversary of the Friends hosting this

Fundraising event. The public is encouraged to attend.

1. **Trustee Comments:**
   1. **Thomas C**.-Same as Sherri.
   2. **Ron G.-** Thanked Betty for the articles in the newspaper.
   3. **Sherri H.-** Appreciates being on the Board.
   4. **Jan L**.- Appreciates the Library’s outreach programming.
   5. **Kathy L.-** Would appreciate the Library website being updated with staff photos and minutes posted.
2. **Motion to adjourn** at 6:14 pm by Sherri, supported by Ron. Motion passed.