**Alvah N. Belding Memorial Library**

302 East Main Street, Belding Michigan 48809

 **Regular Meeting of the Alvah N. Belding Library Board**

**Library Board Minutes from June 27, 2022**

**Library Board Members Present:** Carla Gunderson, Jan Lamborne, Sherri Hughes, Thomas Cameron,

 Kathy Lehman

**Director:** Britney Dillon

**City Council Liaison:** Ron Gunderson

**Guests Present:** Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Carla Gunderson at 5:32 and roll was called.
2. **Approval of the Agenda:**  A motion was made by Jan Lamborne and supported by Carla Gunderson to accept the agenda as presented. Roll was called and the motion carried.
3. **Approval of the Minutes:** A motion was made by Kathy Lehman and supported by Sherri Hughes to approve the May minutes as presented. Roll was called and the motion passed.

1. **Public Comment:** None
2. **Library Reports:** Director’s Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.
	1. **Comments on Reports:**

**Director’s Report**: The gray **flooring** has been ordered for the downstairs but is back ordered. Gray

was chosen to match the counter tops. Britney would also like to paint underneath the mural to match

the counter tops. Ron Gunderson inquired whether we would be replacing the baseboard to go with the gray theme. Britney will check. Also, Rockford Flooring place will remove the old carpet when they install the new flooring.

The **boilers** have been ordered - great timing because the price will be increasing soon by 6%!

No one seems to want the library **chairs** because they don’t stack, and storage is a problem. So, after summer reading is over the chair availability be offered to the public. It was suggested that we include the chairs at the Beatnik Bazaar. The chairs will sell for $5.00 each. The new chairs will be ordered to replace the old chairs.

**Youth Services Report**: There is not an actual report from the youth team this month, however, Summer Reading is going great. The Animal program turnout had 110 kids and 40 adults. The Ellis Elementary dog, Ritz is a big hit. The kids can pet her or read to her.

**Adult Programs**: There has been a nice turnout for programs. There were 32 people at the Sing Along. A suggestion was made to please not schedule the music programs when the Book Club meets.

 **Circulation Report:** The circulation numbers remain steady.

**Monthly Financial Reports:** We are at the end of the fiscal year, and we have a good chance that we will have money to roll over that should pay for the boilers. Looking forward, Britney would like to have funds designated for possible replacement of H-Vac system. She would like to see this addressed in the 2023-24 Budget.

**Donations:** None

1. **Notice of Paid Bills:**

A motion was made by Thomas Cameron and supported by Kathy Lehman to pay the bills for

May 2022. Roll was called and the motion passed.

* 1. **Comments on bills**: None
1. **Communication and Correspondence:**
	1. Betty’s news articles.
	2. Britney Dillon updated the Library Board Contact Sheet.
2. **Unfinished Business:**
	1. Boiler – This was covered in Britney Dillon’s Director’s report.

* 1. Flooring - This was covered in Britney Dillon’s Director’s report.
1. **New Business:**
	1. Staff

At 6:20 p.m. Carla Gunderson made a motion to go into Closed Session and Kathy Lehman seconded the motion. Roll was called and the motion passed.

At 6:58 p.m. Carla Gunderson made a motion to go back into Open Session and the motion was seconded by Sherri Hughes. Roll was called and the motion carried.

Kathy Lehman made a motion and was supported by Carla Gunderson that Director, Britney Dillon will award staff members raises within the constraints of the budget and at the Director’s discretion.

Roll was called and the vote was unanimously accepted.

1. **Public Comment:**

 Ron Gunderson gave the Library Board a very detailed update about what is happening with City Council.

1. **Trustee Comments:**
	1. **Carla Gunderson:** Welcome back Kathy! The flowers by Angie look great around the library. It is a great look with the landscaping.
	2. **Jan Lamborne**: I’m glad to have Kathy back on the Board.
	3. **Thomas Cameron**: No comment.
	4. **Sherri Hughes:** Welcome Kathy and the stairwell plants look nice.
	5. **Kathy Lehman**: Thanks for letting me come back.

1. **Motion to adjourn:** At 7:20 p.m. was made by Carla Gunderson and supported by Sherri Hughes.Roll was

 called and the motion passed.

 Our next scheduled Library Board meeting will be on August 22, 2022 at 5:30 p.m.

Respectfully submitted,

Janice Lamborne,

Library Board of Trustees Secretary