**Alvah N. Belding Memorial Library**

302 East Main Street, Belding Michigan 48809

**Regular Meeting of the Alvah N. Belding Library Board**

**Library Board Minutes from January 24, 2022**

**Library Board Members Present:** Carla Gunderson, Jan Lamborne, Annette Visser, Sherri Hughes, Thomas Cameron

**Director:** Britney Dillon

**City Council Liaison:** Ron Gunderson

**Guests Present:** Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Carla Gunderson at 5:30 and roll was called.
2. **Approval of the Agenda:**  The agenda was amended to include a Board Seat Re-up. A motion was made by Annette Visser and supported by Carla Gunderson to accept the agenda with the amendment. Roll called and motion carried.
3. **Approval of the Minutes:**

A motion was made by Annette Visser and supported by Carla Gunderson to approve the

November minutes. Roll was called and the motion passed.

1. **Public Comment:** None
2. **Library Reports:** Director’s Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.

* 1. **Comments on Reports**

Britney stated that a correction be made in her Director’s Report to say: I am **now** (not **not)** the chair of both the Lakeland Advisory Council and the Overdrive Committee.

Sam King is doing a great job on the mural.

Britney met with the new City Manager Jon Stoppels for a rundown on building maintenance. He is an avid supporter of the library.

Financials: Donations are down this year. Hoopla usage is up by one.

1. **Notice of Paid Bills:**

A motion was made by Annette Visser and supported by Sherri Hughes to pay the bills for November, 2021. Roll was called and the motion passed.

A motion was made by Jan Lamborne and seconded by Annette Visser to pay the bills for December, 2021.

* 1. **Comments on bills**: None

1. **Communication and Correspondence:** 
   1. Betty’s news articles and some Christmas cards received and sent.
2. **Unfinished Business:**
   1. Board Seat Re-up

A motion was made by Carla Gunderson to reinstate Janice Lamborne as a continuing board member and seconded by Sherri Hughes. Roll was called and the motion passed.

1. **New Business:**
   1. **Budget Amendment**

This is done every year. Some discussion followed.

Item 921 Electricity and utilities went up this year.

Donations were down.

Penal fines were up.

Item 982.001 Audio books went down.

For 2022/23 budget, audio books will be adjusted a little more.

A motion was made to accept the Budget Amendment for this year by Sherri Hughes and

seconded by Annette Visser. Roll was called and the motion carried.

* 1. **Board Officers for 2022**

There was some discussion, nominations, and acceptances for 2022.

The slate of officers for 2022 are:

President: Carla Gunderson

Vice-President: Annette Visser

Secretary: Janice Lamborne

Treasurer: Thomas Cameron

A motion was made by Sherri Hughes to accept the slate of officers for 2022 and supported by Thomas Cameron. Roll was called and the motion passed

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* 1. **Committees assignments(budget, finance, personnel)**

Budget/Finance Committee: Carla Gunderson and Thomas Cameron

Personnel Committee: Carla Gunderson and Sherri Hughes

Bylaws Committee: Carla Gunderson and Annette Visser

A motion was made by Carla Gunderson and seconded by Annette Visser to accept the committee assignments for 2022. Roll was called and the motion carried

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* 1. **Approval of 2022 Meeting Dates**

A motion was made by Annette Visser and seconded by Jan Lamborne to accept the 2022 meeting dates. Roll was called and the motion carried.

* 1. **Policy Updates**
  2. Materials Selection – current

1.3 Intellectual Freedom - current

Request for Reconsideration of Library Materials – updated and will be on website, also available

at the front desk.

A motion to accept the Updated Reconsideration of Library Materials was made by Annette Visser and supported by Carla Gunderson. Roll was called and the motion passed.

* 1. **Director’s Goals**

**Short term goals:**

Start a circulating hot spot program.

Expand digital platform.

Reestablish library programs.

**Long term goals:**

Continue to look for ways to plug in to the community.

Reimagine the physical spaces in the library.

Build our technology and digital collection.

* 1. **Strategic Plan Update**

We will push the Strategic Plan date to 2025 due to Covid. Britney Dillon will amend the date to read 2020 - 2025.

1. **Public Comment:** None
2. **Update from City Council by Ron Gunderson:**

Jon Stopples is the new City Manager

Lagoon information

Exchange of property

Approved 5 year Recreation Plan

Moved meetings to the BEL

Ernie Thomas retired from DPW

Todd Frisbie is the new DPW person

Mercedes Randall also works for the water department

1. **Trustee Comments:**
   1. **Annette Visser:** Do we have homeless people in the building? Accommodations for them? I like the idea of providing snack for the after-school kids.

* 1. **Carla Gunderson: None**
  2. **Jan Lamborne: None**

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* 1. **Thomas Cameron:** I’m concerned about getting the parking lot plowed out.

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* 1. **Sherri Hughes:** Thanks for letting me be on the Board

12**.** **Motion to adjourn:** At 7:07 p.m. was made by Sherri Hughes and supported by Annette Visser.Roll was

called and the motion passed.

Respectfully submitted,

Janice Lamborne

Library Board of Trustees Secretary